

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING
Tuesday, March 5, 2019

MINUTES

1. CLOSED SESSION

Public Comments

At 3:14 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session for Item 1A – Student Discipline Hearing. At 4:52 p.m., President Connolly announced that there were no comment cards submitted for the remainder of the Closed Session agenda, and the Board reconvened into Closed Session at 5:01 p.m.

- A. Student Discipline Hearing, #3-18/19 E, pursuant to Education Code § 48918(c).**
- B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School.**
- C. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School.**
- D. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor Hayek, Deputy Superintendent. Price and terms regarding 2498 Conejo Center Drive, Newbury Park, California. Negotiating party: Parkwood Landscape Maintenance, Inc.**
- E. Consideration of Stipulated Award in accordance with provisions in Government Code § 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEN-004736.**
- F. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code § 54956.9(d)(1), Case OAH-2018101104.**
- G. Conference with Legal Counsel, Existing Litigation, Welch v. Conejo Valley Unified School District, Ventura Case Number 56-2017-00500152-CU-WT-VTA; Government Code § 54956.9(a) and (d)(1).**

Closed Session ended at 6:00 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:04 p.m.
Board Members present: President Connolly, Cindy Goldberg, Bill Gorbach, Sandee Everett and Jenny Fitzgerald.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

- B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School.**
- C. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School.**
- D. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor Hayek, Deputy Superintendent. Price and terms Regarding 2498 Conejo Center Drive, Newbury Park, California. Negotiating party: Parkwood Landscape Maintenance, Inc.**
- E. Consideration of Stipulated Award in accordance with provisions in Government Code § 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEN-004736.**
- F. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code § 54956.9(d)(1), Case OAH-2018101104.**
Mr. Gorback made the motion to approve, seconded by Mrs. Everett. **Motion carried: 5-0.**
- G. Conference with Legal Counsel, Existing Litigation, Welch v. Conejo Valley Unified School District, Ventura Case Number 56-2017-00500152-CU-WT-VTA; Government Code § 54956.9(a) and (d)(1).**
Mr. Gorback made the motion to approved, seconded by Mrs. Goldberg.
Motion carried: 5-0.

D. Approval of the Agenda

Mrs. Goldberg made the motion to approve the Agenda, seconded by Mrs. Everett. President Connolly asked if there was any discussion, which there was none. **Motion carried: 5-0.**

E. Reports from Student Reporters

Students reported on campus relocations, senior parent night, spring picnics, ASB leadership trips, field trips, school enrollment, guest speakers, Moorpark College campus visits, annual pageants and talent shows, school fundraising events, spirit weeks and rallies, band concerts and jazz performances, theater performances and events, dance recitals, TedX talks, American Legion delegate selection, AP exam registration, Unified basketball games, Spirit Cheer team parent information night, athletic and academic affairs, student academic and sports recognitions

and events, ASB pink shirt day, senior seminar and graduation event planning, senior showcase, future sophomore night, and the honor roll barbeque.

F. Reports from Parent Support Organizations

Conejo Council PTA (CCPTA) – Rocky Capobianco, President, spoke about the cardiac screening, arts education month, PTA-sponsored scholarships and application deadlines, and the End of Year awards dinner.

Conejo Schools Foundation (CSF) – Sue Wells, Executive Vice President, spoke about the Odyssey of the Minds event and congratulating our District's teams that moved forward in the competition. She also spoke about CSF's Get Ahead program registration, the TedX event at Newbury Park High School, and the upcoming Conejo Schools Foundation Soiree.

G. Review of Claim Associated with the Woolsey and Hill Fires

Dr. Hayek presented information on the Woolsey and Hill Fires emergency management and claim submission in 2018. During this presentation, Dr. Hayek clarified questions presented in a prior Board meeting and questions presented by a Board member to the Ventura County Schools Self Funding Authority.

H. Century High School Presentation by Brian Mercer, Director, High Schools and Assessment; Martin Manzer, Principal; and Yuliya Reznikova Eisenberg, Assistant Principal

Brian Mercer, Martin Manzer and Yuliya Eisenberg presented information on Century Academy, including the student population they serve, a description of Century's program, the evolution of the program from 2009 to now, attendance and graduation rates, lexile growth, staffing model and future growth opportunities.

I. Measure I Bond Oversight Committee Annual Report and Update

District staff members Dr. Hayek, Tim McCabe and David Hubbard, along with Citizen's Bond Oversight Committee Chair, Tony Gitt, presented information on the status of Measure I, the committee's purpose, highlights and achievements to date, upcoming projects, a bond funds overview summary, completed projects, and projects in progress.

J. Comments - Public

President Connolly announced that there were six public comment cards submitted:

- Speaker 1 spoke against the article in the Thousand Oaks Acorn on child nutrition.
- Speaker 2 was not in attendance.
- Speaker 3 spoke against the article in the Thousand Oaks Acorn on child nutrition.
- Speaker 4 donated time to Speaker 5.
- Speaker 5 spoke about diversity and inclusion, children with disabilities and treating others with humanity.
- Speaker 6 spoke about diversity and inclusion.

K. Comments – Board of Education

Board members spoke about the following: school site visits, Read Across America Week, Homework Clubs, Teacher of the Month presentations, Conejo Valley High School's designation as a Model Continuation School, Outdoor School at Camp Ramah, the Coalition for Youth and Families meeting, the Holocaust presentation at Sycamore Canyon School, Conejo Chinese Cultural Year of the Horse Celebration, student performances, supporting LGBTQ+ student rights, and commending our Child Nutrition program for their efforts.

L. Comments - Superintendent

Dr. McLaughlin discussed Item 14A on the agenda and noted that future topics have been outlined to bring to the Board for information to show transparency to the public.

3. ACTION ITEMS – GENERAL – BOARD OF EDUCATION

A. Public Hearing: Submission of a General Waiver Request to the California Department of Education to be Approved by the State Board of Education Concerning the District's Transition to a By-Trustee Area Election System

President Connolly opened the Public Hearing at 8:42 p.m., and asked if there were any public comments, which there were none. President Connolly closed the Public Hearing at 8:44 p.m.

B. Adoption of Resolution #18/19-18: Submission of General Waiver Request to be Approved by the State Board of Education Concerning the District's Transition to a By-Trustee Area Election System

Mr. Gorback made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion, which there were none. **Motion carried: 5-0.**

C. Approval of 2019 California School Boards Association Delegate Assembly Ballot

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly stated that our District is submitting a vote for Sabrina Rodriguez and Christine Urias. **Motion carried: 4-1, with Mrs. Everett voting no.**

4. ACTION ITEMS – GENERAL – HUMAN RESOURCES

A. No items

5. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of 2018/2019 School Plans for Student Achievement (SPSA)

The Board discussed how the SPSA positively impacts students, what efforts are made to ensure that goals for each school site match the SPSA, how this information is communicated to parents, and how targeted student needs are being addressed. Dr. McLaughlin requested that this item be postponed for approval at a later Board meeting to give principals the opportunity to review their SPSA plans and include services that are in place but were not previously noted in the SPSA.

President Connolly announced that one public comment card was submitted:

- Speaker 1 spoke about targeted groups not being addressed in the SPSA with reference to Special Education students.

There was no vote on this item, as it was tabled until a later Board meeting.

6. ACTION ITEMS – GENERAL – BUSINESS SERVICES

A. Approval of 2018-2019 Second Interim Financial Statements

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. Dr. Hayek presented information to the Board regarding the Second Interim Financial Statements. President Connolly asked if there were any questions or discussion. The Board discussed the budget and reporting cycle, the governor's budget proposal, forecasted financials, calculation of ending balance as of 2018-19 second interim, multi-year projection assumptions and description of other funds.

Motion carried: 5-0.

B. Approval of Lease Extension with United Cerebral Palsy of Los Angeles

Mr. Gorbach made the motion to approve, seconded by Mrs. Fitzgerald. Dr. Hayek presented information to the Board regarding the Second Interim Financial Statements. President Connolly asked if there were any questions or discussion. A Board member asked if the discovery of the mold affected the area where these individuals are house, to which Dr. Hayek responded no.

7. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 5111 – Admission

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. The Board discussed how this information will be delivered to parents, and in what languages the information will be provided in. **Motion carried: 5-0.**

8. ACTION ITEMS – CONSENT

Mrs. Everett made the motion to approve the Consent Agenda, seconded by Mrs. Goldberg. President Connolly asked if there was any discussion, which there was none. Motion carried 5-0.

- A. Personnel Assignment Orders
- B. Boat Trip Request – Newbury Park High School EFR – Emergency First Responders Harbormasters Field Trip
- C. Overnight Trip Request – NPH Choir
- D. Overnight Trip Request – TOH Baseball
- E. Overnight Trip Request – TOH Cross Country
- F. Overnight Trip Request – TOH Dance
- G. Preauthorization of Overnight Trip Requests
- H. Contract for Residential Treatment Center Placement for a Student with a Disability - #26 18/19
- I. Contract for Nonpublic School Placement for a Student with a Disability - #28-18/19
- J. Contract for Nonpublic School Placement for a Student with a Disability - #29-18/19
- K. Approval of Contract – Impact Video
- L. Approval of Contract – Art Trek – Madrona
- M. Approval of Contract – Art Trek – Ladera
- N. Approval of Contract – Reality Improv Connection Inc. DBA Straight Up
- O. Approval of Contract – Hissho Inc., Dr. Victor DeNoble
- P. Approval of Contracts Less Than \$5,000
- Q. Approval of Maintenance Agreements for 2018-2019
- R. MEASURE I: Notice of Completion
- S. Approval of Purchase Order Report (PO's exceeding \$5,000)
- T. Disposal of Surplus and Obsolete Equipment

Motion carried 5-0.

9. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION

A. Ad Hoc Committee Discussion/Report on Proposed Development of Vacant Property Near Thousand Oaks High School and Moorpark Road/Avenida De Las Flores

Board members Goldberg and Fitzgerald discussed the Ad Hoc Committee process, which included meeting with as many stakeholders as possible and drafting a letter to City Council and the Planning Commission to outline topics for them to evaluate. The Board discussed the pros and cons of this development and the impact on student safety. The Board reached consensus to bring back this item as an action item at the next Board meeting.

Dr. McLaughlin reminded all Board members that texting while at the dais does violate procedure issues and can be called into a public records request.

10. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. Approval of Amendments to Board Bylaw 9270 – Conflict of Interest

The Board and District staff discussed the changes to this bylaw, which included updates in the titles for executive directors and cabinet members.

11. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Schedule Change – Common Planning Time Schedule – Colina Middle School

The Board and District staff discussed why the schedule was restricted, the teacher voting approval rate, and available accommodations for students who arrive early to campus on late start days.

B. Approval of Schedule Change – Common Planning Time Schedule – Redwood Middle School

The Board and District staff discussed the need for collaboration time, the teacher voting approval rate, and the enrichment programs available for students.

12. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

A. 2019-20 District Fee Review: Civic Center Fees

The Board and District staff discussed the changes in the fees schedule, the disparity between tiers, and the impact on user groups. An assessment of facilities will be provided to the Board by the next board meeting

B. Approval of Agreement with Thousand Oaks Chinese School

Dr. Hayek noted that there was an increase in cost last year, but none for this year. He stated that the total cost covers our operating expenses and facility use recovery cost, along with custodial coverage.

C. Approval of Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan

The Board reached consensus to move this item to the Board meeting on 3/19/19.

D. Approval of Amendment to Administrative Regulation 3543 – Transportation and Safety Emergencies

The Board reached consensus to move this item to the Board meeting on 3/19/19.

13. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights

The Board reached consensus to move this item to the Board meeting on 3/19/19.

14. ADJOURNMENT

A. Future Board Topics/Activities:

Board members requested that the following topics be added to a future agenda:

- Information on how the Maintenance & Operations' budget works, including what the budget is, actual money spent and projections, with totals and breakdowns. This information will be provided to the Board in the next Board report from the Superintendent.

B. Adjournment

President Connolly adjourned the Open Session at 10:26 p.m. **The next regularly scheduled Board meeting will be Tuesday, March 19, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 1, 2019


Date



Clerk

October 1, 2019

Date



Superintendent